



CME REPORTING FORM

Report your cme online at www.aafp.org/mycme.

Retain this original form in your CME file and duplicate it as needed. Print clearly and complete each box. Return the form to:

AAFP, Member Resource Center, 11400 Tomahawk Creek Parkway, Leawood, KS 66211-2672 • Phone: (800) 274-2237 • Fax: (913) 906-6075 • aafp.org/mycme

Member ID, Name, Address:

I have a new preferred home / office address, as follows:

Address 1

Address 2

City, State, ZIP

Office Contact Person

Daytime Telephone (with area code)

Office FAX (with area code)

Email Address

I. DO NOT use this form to report credit for AAFP self-study CME. Complete the quiz/assessment for credit instead (online at aafp.org/cme).

II. Report those activities that can be grouped in the categories below (see back for definitions):

Date(s)	Credit(s)	
_____	_____	American Board of Family Medicine (ABFM) or American Osteopathic Association (AOA) Certification (limit 25 Elective credits per re-election cycle)
_____	_____	Advanced Training (limit 25 Prescribed credits per re-election cycle)
_____	_____	Professional Enrichment (limit 25 Elective credits per re-election cycle)
_____	_____	Scholarly Activities (limit 100 Prescribed credits per re-election cycle)
_____	_____	Teaching (limit 60 Prescribed credits per three year re-election cycle)

III. Use the following grid to report all other activities. Please complete each box legibly.

LEGEND* Activity Type: L = Live Activity; H = Self-study™/Enduring material; M = Mini-residency/Fellowship; T = Teleconference
Type of Credit: P = AAFP Prescribed Credit, A = AMA PRA Category 1 Credit; O = AOA Category 1 Credit; C = College of Family Physicians Canada, Q = Qatar Council for Healthcare Practitioners

Activity Type*	Type of Credit*	Dates MM/DD/YY	Activity Location (City, State)	# of Credits	Title of Activity	CME Provider (no pharmaceutical companies; please do not abbreviate)
		From				
		To				
		From				
		To				
		From				
		To				
		From				
		To				

Definitions

Prescribed

This credit type is specific to the AAFP. CME activities are eligible for Prescribed credit when they are designed primarily for family physicians with content related to patient care, its delivery, or certain non-clinical topics. An AAFP Active or Life member must be directly involved in the planning of these activities. These activities must be submitted for review and approved by the AAFP Commission on Continuing Professional Development. AAFP Prescribed credit is accepted by the American Medical Association (AMA) as equivalent to AMA PRA Category 1™ for the AMA Physician's Recognition Award. Activities that have been accredited by the College of Family Physicians of Canada (CFPC) for MAINPRO credits are accepted as Prescribed credit.

Elective

Activities that are designated as AMA PRA Category 1™ or by AOA are accepted by the AAFP as Elective credit.

Live Activities

These take place in real time, involving two or more physicians. These activities provide the opportunity for real-time interaction between learners and faculty.

Professional Enrichment

Credit may be claimed, commensurate with participation, for partaking in other medical educational experiences and activities, such as independent exam preparation and informal self-learning activities. These activities may or may not be documented, and are not certified by the AAFP, AMA, AOA, but are of a nature of professional enrichment to the family physician. Up to 25 AAFP Elective credits may be applied to each re-election cycle. Examples include attendance at medical staff meetings, medical society meetings, etc.

Teaching

Credit may be claimed for instruction of health professions learners in formal individual (e.g., preceptorships) or live educational formats. Up to 60 AAFP Prescribed credits may be applied to each re-election cycle.

Scholarly Activities

Credit may be claimed for the following types of scholarly activities:

- Publishing original scientific or socioeconomic research pertaining to patient care, public or community health, published in a state or national peer-reviewed *Medline* indexed journal
- Participation in clinical research studies (research studies conducted by pharmaceutical companies, device manufacturers, or other proprietary entities or in industry sponsored drug trials does not qualify)
- Scientific paper preparation and publication
- Scientific exhibit preparation and presentation
- Peer review of manuscripts for journals (journal must be listed in *Medline*)
- Test item writing for the NBME, ABMS member board or for peer-reviewed, published, self-assessment educational activities from a national medical specialty society

ABFM or AOA Certification

Credit may be claimed for the certification or recertification examination through the ABFM or the AOA.

Advanced Training

Completion of a medically related master's degree or a fellowship/mini-fellowship program beyond family medicine residency training is eligible for up to 25 AAFP Prescribed credits per three-year re-election cycle.

Still have questions?

The Member Resource Center can help. Call (800) 274-2237 Monday–Friday between 8 a.m. and 5:30 p.m. CT. For more information on specific courses or activities, search the AAFP CME course database at www.aafp.org/cme.

To report your CME online, visit www.aafp.org/mycme.