

Trustee Position Description

The Foundation Board of Trustees acts on behalf of its member group, the Ohio Academy of Family Physicians (OAFP), to assist in developing awareness, understanding, and support of the mission and programs of the Ohio Academy of Family Physicians Foundation (Foundation) to cultivate student career choice in the specialty of family medicine so that we ensure a thriving family physician workforce for Ohio.

The responsibilities of a Trustee are:

- to assist in supporting and interpreting the mission of the Foundation to the people of Ohio
- to develop and approve long-term strategies and policy
- to provide policy and fiscal oversight
- to participate in fundraising activities
- to avoid involvement in a private business in a way that places them at special advantage because of their association with the Foundation
- to abstain from voting when conflicts of interest arise

Specific duties for each Trustee include:

- attend all Board meetings per year
- serve on at least one of the Foundation committees/teams
- make a meaningful personal and/or corporate financial contribution to the Foundation annually
- provide assistance in the identification, cultivation, and solicitation of prospects and donors
- act as an advocate for the Foundation within the OAFP community and to external audiences

Commitments:

- Trustees serve an initial three-year term and may be re-appointed to serve an additional three-year term. Terms begin January 1.
- OAFP Liaison serves a one-year term. The OAFP Vice President fills this position.
- Student and Resident Trustees and Alternate Trustees serve an initial one-year term and may be re-appointed to serve additional term(s).
- Emeritus Trustees are honored for their length of service and leadership on behalf of the Foundation. This is an honorary position, approved by the full Board of Trustees, and conferred for a lifetime. The Foundation currently has six Emeritus Trustees.
- There is a minimum of three Board meetings per year. These are usually scheduled to coincide with OAFP cluster weekends. Board meetings are usually two hours in length.

Election

Trustees are recommended through a Governance Committee process to the Foundation and elected to the Foundation Board by a majority of the Board of Directors of the OAFP.

(Approved by the Board of Trustees 5/6/17)